



Foreign Affairs Manual

15 FAM – Overseas Buildings Operations

Change Transmittal: OBO-9

Date: June 26, 2006

15 FAM 700 FURNITURE, FURNISHINGS, APPLIANCES, AND EQUIPMENT (FFA&E)

Changes

1. **15 FAM 710, Introduction:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
2. **15 FAM 720, Residences:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
3. **15 FAM 730, Representational Items:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
4. **15 FAM 740, Art in Embassies Program:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
5. **15 FAM 750, Office and Other Functional Space:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
6. **15 FAM 760, Procurement Requirements, Removal Restrictions, and Property Disposal:** There are revisions throughout the subchapter, with an emphasis on use of plain language.
7. **15 FAM 770, Air-Conditioners:** This subchapter has been removed from 15 FAM 700 since its content was incorporated in 15 FAM 600 [15 FAM 635].
8. **15 FAM 780, Emergency Generators, Uninterruptible Power Systems (UPS), Voltage Regulators, and Electrical Transformers:** This subchapter has been removed from 15 FAM 700 since its content was incorporated in 15 FAM 600 [15 FAM 636].

9. **15 FAM 790, Required Procedures and Guidelines:** This subchapter is now renumbered as 15 FAM 770. In addition, there are revisions throughout the subchapter with an emphasis on use of plain language.
10. **Change transmittal** has replaced the term, transmittal letter. Change transmittal was selected as being more appropriate in this age of electronic information transmission.
11. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic and dark magenta will be removed the next time the material is updated. Only current changes will appear in italic and dark magenta. Italic and dark magenta provide an historical record of changes.
12. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 15 FAM 710 (issued under CT:OBO-1, 04-29-2005; 2 pages) and replace it with revised subchapter 15 FAM 710 (2 pages).
2. Remove and discard old subchapter 15 FAM 720 (issued under CT:OBO-1, 04-29-2005; 8 pages) and replace it with revised subchapter 15 FAM 720 (8 pages).
3. Remove and discard old subchapter 15 FAM 730 (issued under CT:OBO-1, 04-29-2005; 13 pages) and replace it with revised subchapter 15 FAM 730 (13 pages).
4. Remove and discard old subchapter 15 FAM 740 (issued under CT:OBO-1, 04-29-2005; 1 page) and replace it with revised subchapter 15 FAM 740 (1 page).
5. Remove and discard old subchapter 15 FAM 750 (issued under CT:OBO-1, 04-29-2005; 2 pages) and replace it with revised subchapter 15 FAM 750 (2 pages).
6. Remove and discard old subchapter 15 FAM 760 (issued under CT:OBO-1, 04-29-2005; 2 pages) and replace it with revised subchapter 15 FAM 760 (2 pages).
7. Remove and discard old subchapters 15 FAM 770 and 15 FAM 780 (issued under CT:OBO-1, 04-29-2005; 4 pages total) and replace them with page 15 FAM 780 and 790 Unassigned (1 page). [The content of these subchapters was incorporated in 15 FAM 600.]

8. Remove and discard old subchapter 15 FAM 790 (issued under CT:OBO-1, 04-29-2005; 28 pages) and replace it with revised and renumbered subchapter 15 FAM 770 (21 pages).
9. After inserting the material in the binder, insert this change transmittal immediately following the CT (formerly TL) checklist, then fill in the entry line for CT:OBO-9, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5). A/RPS/MMS/P, Room B934, 202-736-7470, FAX 202-736-7472, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

(OBO)